

零售業實用英語會話課程 – 中級班

“Customer Service English for Retail”- Intermediate Level

優質旅遊服務協會及商務坊合辦

名額有限 先到先得
傳真：2807 6360

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| 日期: | 2010年8月2、9、16及30日(星期一) |
| 時間: | 上午10時至中午12時 |
| 講者: | 商務坊英語導師 |
| 地點: | 尖沙咀柯士甸道童軍徑香港童軍中心11樓1101室 |
| 語言: | 英語 |
| 費用: | QTSA會員商戶—每位港幣\$800 / 非QTSA會員商戶—每位港幣\$880 |

商戶名稱：_____

必須填寫以下聯絡資料作日後報名確認通知

聯絡人姓名：_____先生/女士 職位：_____

電話：_____ 傳真：_____

電子郵件：_____

公司地址：_____

參加者資料— 若多於5位員工報名，歡迎另紙填寫

| | |
|---------------|-----------|
| 1) 參加者：_____ | _____ |
| 職位：_____ | _____ |
| 電話：_____ | _____ |
| 2) 參加者：_____ | _____ |
| 職位：_____ | _____ |
| 電話：_____ | _____ |
| 3) 參加者：_____ | _____ |
| 職位：_____ | _____ |
| 電話：_____ | _____ |
| 4) 參加者：_____ | _____ |
| 職位：_____ | _____ |
| 電話：_____ | _____ |
| 5) 參加者：_____ | _____ |
| 職位：_____ | _____ |
| 電話：_____ | _____ |
| 預留座位數目：_____位 | 總額\$_____ |

報名細則

- 每間商戶可安排多位員工參加課程。
- 經本會確認留位後，請於指定日期前以劃線支票連同報名表寄回優質旅遊服務協會，如未能於限期內繳款，則作自動取消論。所有申請將於繳款後以先到先得方式處理。
- 座位一經確認，如需更改參加者，報名聯絡人必須於課程舉行前5個工作日提出申請，惟每名參加者只限作一次更改，優質旅遊服務協會將保留最終更改決定權。
- 優質旅遊服務協會將保留有關取消、更改之最終決定權利。

“Customer Service English for Retail”- Intermediate Level

Jointly organised by the Quality Tourism Services Association (QTSA) &
Commercial Development & Training Institute Limited (CDTI)

Enrolment: First come first served
Fax No : 2807 6360

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|---------------|--|
| Date | 2, 9, 16 and 30 August 2010 (Monday) |
| Time | 10:00am - 12:00pm |
| Venue | Room 1101, 11/F, Hong Kong Scout Centre, Scout Path, Austin Road, Tsim Sha Tsui, Kowloon |
| Tutor | Native English speaking tutor of CDTI |
| Medium | English |
| Fee | QTSA Member :\$800 each / Non-QTSA Member: \$880 each |

Name of merchant: _____

Please provide all contact information as below for enrolment confirmation

Name of contact person: _____ Title: _____

Contact no.: _____ Fax no.: _____

Email address: _____

Mailing address: _____

Details of Participants (*Should there be more than 5 participants, please submit with extra sheet.*)

| | |
|--|------------------|
| 1) Name: _____ Title: _____ Contact No.: _____ | |
| 2) Name: _____ Title: _____ Contact No.: _____ | |
| 3) Name: _____ Title: _____ Contact No.: _____ | |
| 4) Name: _____ Title: _____ Contact No.: _____ | |
| 5) Name: _____ Title: _____ Contact No.: _____ | |
| Total no. of participants : _____ | Amount: \$ _____ |

Notes for enrolment

- Each merchant can enrol for **more than one staff**.
- Once your enrolment is confirmed, please send a crossed cheque and the completed application form to QTSA before the specific deadline. Application will be cancelled if payment is not received within the specified period. Applications, upon full payment, will be processed on a first-come first-served basis.
- Application for substitution after the confirmation of enrolment should be made at least 5 business days before the class commences. Only one request is allowed and shall be subject to the approval of QTSA.
- QTSA reserves full right on cancellation and any changes in this workshop.